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GOVERNMENT OF TAMIL NADU  
ABSTRACT

HOLIDAYS - Compensatory Holidays to Government Servants -  
Revised instructions - Issued.

PUBLIC (MISCELLANEOUS) DEPARTMENT.

G.O.Ms.No.2218.

Dated: 14th December, 1981.

Read: G.O.Ms.No.362, Public (General.M), dt.21.2.1967.

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ORDER:

In the Government Order read above orders have been issued prescribing certain rules and regulations governing the conditions for the grant of Compensatory Holiday to the Government Servants. These instructions which were very comprehensive in nature had been issued by superseding all earlier instructions issued on this subject.

The rules governing the grant of Compensatory Holidays are being interpreted in different ways and there is no uniformity among Government Departments in implementing them. The Government have, therefore, reviewed the entire position and issue the following rules regulating the grant of Compensatory Holidays to Government Servants:-

(i) Only the Officials belonging to C.&D. Groups are eligible for Compensatory Holidays as a matter of rule whenever they are called to work on Holidays. Officials belonging to A & B groups will not normally be eligible for Compensatory Holidays. However, if the occasions of their attendance on holidays become so regular as to make it almost a matter of routine, they would also be eligible to claim Compensatory Holidays. The immediate superior officials would be competent to sanction the Compensatory Holiday.

(ii) No Compensatory Holiday can be claimed as a matter of right. It shall be within the discretion of the superior officer competent to grant Casual Leave, to admit the claim for a Compensatory Holiday or not.

(iii) No Government Servant shall be entitled to a credit of more than twenty Compensatory Holidays in all, in a Calendar Year.

(iv) Every Compensatory Holiday shall automatically lapse at the end of six months of the Holiday to which it relates.

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(iv) Compensatory Holiday can be granted subject to the condition that the total period of absence shall not exceed ten days. Compensatory Holiday can also be granted or sufficed to regular leave, subject to the usual conditions.

(v) The Secretariat Office Manual and District Office Manual will issue separately.

(2) ORDER OF THE GOVERNOR

K. DIR. VIAM,  
CHIEF SECRETARY TO GOVERNMENT

- To
- The Second Secretary to Government.
  - All Secretaries to Government.
  - All Departments of Secretariat.
  - All Heads of Departments.
  - All Collectors.
  - All District Magistrates.
  - All District Judges.
  - The Secretary, Tamil Nadu Public Service Commission.
  - The Registrar, High Court, Madras.
- [with covering letter].